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| **Skills Developed** | **Challenge** | **Action taken** | **Results** |
| **Initiative**  (e.g stepped up to a challenge, identified a problem and took action to solve it, did something even though not your responsibility) | Am working  In my uncle’s hotel as a accountant for a while.At that time am noticed that they were not aware about the consumption of gas and electricity  Per day. | I took a measure for this..as after closing the restaurant am calculating the weight of total cylinder to check the consumption of gas usage for that day..and for electricity the closing unit has been recorded | Then I put those results in a excel sheet and compared those with the total sales from which we could see how much percentage of gas and electricity consumption for every day. |